

**Minutes of Ridlington Annual Parish Council Meeting  
Held on Wednesday 15<sup>th</sup> May 2024 7.10pm  
Ridlington Village Hall**

Attendance	Cllr. J Morrell Cllr. A Petit Cllr. R Allen Cllr. D Thatcher C.Cllr. G Clifton Helen Duckering – Parish Clerk. 3 members of the public	
Item		Action
2024/17	<b>To elect a Chairman.</b> It was proposed that John Morrell be elected as Chairman. All in favour	
2024/18	<b>To elect a Vice Chairman</b> It was agreed not to elect a Vice Chairman All in favour	
2024/19	<b>Apologies and approval of absences.</b>  None	
2024/20	<b>Declaration of member’s interests and to receive requests for dispensations.</b> Cllr. Morrell declared an interest in 2024/37 C (planning application 2024/0484/FUL 1 The Green) - neighbour.	
2024/21	<b>Public Participation</b>  There were no comments from the members of the public present at the meeting.	
2024/22	<b>Adoption of Standing Orders</b> It was proposed that the Standing Orders be adopted. All in favour	
2024/23	<b>Adoption of Code of Conduct</b> It was proposed that the Code of Conduct be adopted. All in favour	
2024/24	<b>Adoption of Financial Regulations</b> It was proposed that the Financial Regulations be adopted. All in favour	
2024/25	<b>Minutes of the last meeting held on 21<sup>st</sup> February 2024</b>  These were approved and signed by the Chairman.	
2024/26	<b>Matters arising from the meeting held on 21<sup>st</sup> February 2024</b>  a) Ridlington to Ayston hazardous road ITCP 2024-06: some pot holes have been repaired. It was confirmed that C. Cllr. Clifton’s request to raise a Highway Concern with Rutland County Council has been acknowledged and recorded. C.Cllr. Clifton will continue to pursue this with the Portfolio Holder for Highways. It was suggested that the newly re-elected Police & Crime Commissioner, Rupert Matthews, be engaged in assisting to resolve the speeding issue. C.Cllr. Clifton will try to arrange a site visit. Cllr. Morrell is still awaiting a meeting with Ayston Parish Meeting regarding the footpath. b) Transfer of Parish Council bank account to Lloyds: This is now complete with the account balance transferred to Lloyds and the Barclays account closure being actioned. c) Traffic/Speeding Holygate Road: this problem appears to have improved in recent months. d) Website maintenance: it was proposed that the quotation from RutlandWeb, to provide the maintenance of the Parish Council website, be accepted. All in favour.	GC  JM

	<p>e) Building work Church Lane: Cllr. Morrell contacted the builders regarding the blocked drain, which was cleared immediately. It was confirmed that any damage to verges will be made good and reinstated on completion of works, which is expected to be in September/October.</p> <p>f) Emergency Plan – Cllr. Petit confirmed plan is complete and in place. Access to village hall keys will be confirmed and, if necessary, the purchase of a key safe and keys will be considered.</p>	
2024/27	<p><b>Clerk's report</b></p> <p>Portrait of the King – the Parish Council's official portrait of the King, received as a statutory body, will be donated to the village hall for display. All in favour.</p>	
2024/28	<p><b>Correspondence</b></p> <p>None.</p>	
2024/29	<p><b>County Councillor's report</b></p> <p>Nothing further to report at this meeting.</p>	
2024/30	<p><b>To consider installation of bins</b> – It was agreed that the relocation/replacement/installation of bins would be considered. These will be 'dual purpose' bins for both litter and dog waste. It was agreed that the Parish Councillors will meet to decide the most suitable locations and make a formal proposal.</p>	
2024/31	<p><b>To consider planting tree/s on village green</b> – The diseased sycamore tree has been removed from the green, leaving a space potentially big enough to plant 3 new trees. It was suggested that native species should be considered. Cherry tree – it was agreed that permission to cut back will be obtained.</p>	JM
2024/32	<p><b>Steps on green opposite village hall – to consider installation of a handrail.</b></p> <p>Cllr. Thatcher reported that the Highways Act 1980 makes the relevant Highways responsible for ensuring surfaces are safe and appropriate for traffic. It was agreed that a notice requiring Rutland County Council to confirm, within 1 month, whether they are the authority responsible for the steps will be issued. The Parish Council can then pursue the issue of maintenance and installation of a handrail.</p> <p>All in favour</p>	DT
2024/33	<p><b>To approve dates for meetings 2024/25</b></p> <p>11<sup>th</sup> September 2024  13<sup>th</sup> November 2024  12<sup>th</sup> February 2025  14<sup>th</sup> May 2025</p>	
2024/34	<p><b>Finance:</b></p> <p>a. To approve payment</p> <p style="padding-left: 40px;">Zurich Insurance £257.60  P Rawden £75 internal audit  LRALC £261.75  HMRC PAYE Q4 £191  Tommy Plummer Tree Services £744.00</p> <p>b. To complete and sign the Certificate of Exemption 2023/24  This approved and signed by the Chairman.</p> <p>c. To receive the Annual Internal Auditor's Report 2023/2024  This was received.</p> <p>d. To complete and sign the Annual Governance Statement 2023-2024  This was approved and signed by the Chairman.</p>	

	<p>e. To receive and sign the Accounting Statements 2023-2024. This was approved and signed by the Chairman.</p> <p>d. To receive and consider the bank reconciliation 2023-2024. This was received.</p> <p>e. To receive and consider the explanation of variances. This was received.</p> <p>f. To receive and consider the breakdown of reserves held. This was received.</p> <p>g. To agree the dates for the period of public rights. This was approved.</p> <p>h. CIL – annual return &amp; receipt of £9754.94. The clerk confirmed submitting the annual CIL return to RCC. Ridlington Parish Council has received £9754.94 CIL payment in respect of planning application 2023/0277/FUL Church Farm, 2 Church Lane.</p> <p>Various ideas for possible projects financed from the money were discussed.</p>	
2024/35	<p><b>Climate Change and Environmental matters</b></p> <p>Cllr. Thatcher provided the following report:</p> <p>Since our last meeting we have:</p> <ol style="list-style-type: none"> <li>1. Litter picked (09/03/2024) - 17 bags of rubbish + 2 road signs collected by 12 volunteers.</li> <li>2. Participated in the Big Plastic Count (w/c 10/03/2024) - 4 households. Tips on reducing plastic use to be inserted in Benefice Magazine and on village website.</li> <li>3. Spoken at a public meeting in Braunston on the Eco Church scheme (29/04/2024).</li> </ol> <p>Meetings and activities planned:</p> <ol style="list-style-type: none"> <li>1. Tree Champions Meeting to be attended (24/05/2024); and</li> <li>2. During the Love Your Burial Ground/Great Big Green Week - Churches Count on Nature annual bio blitz in the churchyard commencing at 11:15 - volunteers welcome.</li> </ol>	
2024/36	<p><b>Reducing Social Isolation</b></p> <p>Cllr. Thatcher reported that the Church will be using the village hall, on four Sundays over summer, to provide teas – volunteers to assist required.</p> <p>Alicia Kearns, MP, aspires to make Rutland 'Dementia friendly'. Cllr. Thatcher will be attending a dementia awareness course at The Barnsdale on 28<sup>th</sup> June. Free tickets are available at <a href="http://rutlanddementia.com">rutlanddementia.com</a>.</p>	
2024/37	<p><b>Planning</b></p> <p>a. Planning applications received since the last meeting:</p> <p>2024/0254/CAT The Dower House, 2 Holygate Road. (T1) 1 no. Deodar cedar (Cedrus deodara) - Cut broken limb back to trunk. (T2) 1 no. Cherry (Prunus Padus) - Remove limb overhanging new build with finishing cuts no greater than 100mm to the nearest branch or pruning node. (T3) 1 no. Holly (Ilex) - Cut back to fence line, shape and tidy, with finishing cuts no greater than 30mm. (T4) 1 no. Holly (Ilex) - Cut back to fence line, shape and tidy, with finishing cuts no greater than 30mm. (T5) 1 no. Silver birch (Betula pendula)- Crown lift to no greater than 3 meters and crown reduce by 2 meters with finishing cuts no greater than 30mm. Granted 05/04/24</p>	

	<p>b. Planning decisions received since the last meeting:</p> <p>2024/0140/CAT The Old Noel Arms, Noel Lane. (T1) 1 no. Silver Birch- Fell. (T2) 1 no. Fir - Fell. Granted 19/03/24.</p> <p>2024/0340/TREES5 Land at village green, Top Road. Fell 1 no. dead Sycamore tree. Accepted 08/04/24.</p> <p>c. To consider planning application 2024/0484/FUL 1 The Green. Single storey side extension, alterations to existing windows and doors. Extend existing driveway. Alterations to existing rainwater goods.</p> <p>No objections.</p>	
2024/38	Date of next meeting – 11 <sup>th</sup> September 2024 6pm	
2024/39	The meeting closed at 8.17pm	